



# Academy Food Policy

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Date adopted by the Local Governing Body- 16<sup>th</sup> March 2016

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Policy written by- Paul Gibney, September 2015

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## STATEMENT OF INTENT

This statement of intent should be signed and dated by both the Principal and Chair of the Governing Body, and then displayed where it can easily be seen within the Academy setting.

At Essa Primary Academy, part of the Essa Foundation Academies Trust, we know that what our pupils eat and drink is paramount to their health and well-being.

This policy is in place to ensure that our pupils receive high-quality and nutritious food, and to promote their good health.

Providing good quality food improves children's health, behaviour and performance.

Food-based standards define the foods and drinks permitted during the extended academy day (until 6 pm) and apply to all food and drink provided to pupils on and off academy premises, including academy trips.

Nutrient-based standards apply solely to academy lunches. They set out the requirements for an average academy lunch during a one-to-four week menu cycle. This includes the amount of energy and nutrients allowed.

The Local Governing Body will monitor the academy's compliance with the statutory school food standard, the take up of academy lunches, and the financial aspects of academy food provision.

This policy will be reviewed by the Local Governing Body and the Board of Directors regularly and additionally if required by changes to school food standards.

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Signed by

\_\_\_\_\_ Principal

Date: \_\_\_\_\_

\_\_\_\_\_ Chair of the Local Governing Body

Date: \_\_\_\_\_

## **1. EXECUTIVE SUMMARY**

- 1.1. The School Food Regulations 2014 came into force on 1st January 2015. The EU Food Information for Consumers Regulation No 1169/2011 came into force in December 2014. They apply to EFAT academies. The DfE published the School Food Plan in July 2013.
- 1.2. Local Governing Bodies are responsible, on behalf of the Board, for monitoring, evaluating and ensuring compliance with the School Food Regulations 2014, and other regulations, the take up of academy lunches, the financial aspects of academy food provision, and reporting back to the Board.
- 1.3. There are 13 food-based standards and 14 nutrition-based standards for academy lunches.
- 1.4. There are 11 food-based standards for food other than lunches.
- 1.5. The Trust will apply for funding for breakfast clubs (available if more than 35% of pupils are eligible for free school meals) where applicable. Trust academies may establish breakfast clubs.
- 1.6. The Trust will take part in the Department of Health Nursery Milk Scheme, when applicable.
- 1.7. The Trust takes part the EU School Milk Subsidy Scheme to provide free milk for children under the age of 5 and the School Fruit and vegetable Scheme (SFVS).

## **2. THE ROLE OF THE LOCAL GOVERNING BODY**

- 2.1. The School Food Regulations 2014 are designed to ensure that food provided to pupils in schools is nutritious and of high quality, to promote good nutritional health in all pupils, protect those who are nutritionally vulnerable and to promote good eating behaviour. The revised standards came into force on 1st January 2015.
- 2.2. The EU Food Information for Consumers Regulation No 1169/2011, effective from December 2014 requires food providers to make information available about allergenic ingredients used in any food or drink served.
- 2.3. Statutory school food standards apply to EFAT academies (academies that opened prior to 2010 and free schools entering into a funding agreement from June 2014).

- 2.4. The Local Governing Body is responsible, on behalf of the Board, for monitoring, evaluating and ensuring compliance with the School Food Regulations 2014, and other regulations, the take up of academy lunches, the financial aspects of academy food provision, and reporting back to the Board.
- 2.5. The role of the Local Governing Body is to:
- 2.5.1. Evaluate the food and drink provision, against the standards, and produce evidence of compliance.
  - 2.5.2. Ensure that catering services are coordinated across all academy food and drink outlets to ensure that compliance with the School Food Regulations 2014 is maintained.
  - 2.5.3. Work with the senior leadership team to develop a whole academy food policy; setting out the academy's approach to its provision of food, food education (including practical cooking), the role of the catering team as part of the wider academy team and the academy's strategy to increase the take-up of academy lunches in line with the DfE School Food Plan.

### **3. KEY POINTS**

- 3.1. The School Food Regulations 2014 came into force on 1<sup>st</sup> January 2015. The EU Food Information for Consumers Regulation No 1169/2011 came into force in December 2014. They apply to EFAT academies. The DfE published in July 2013 a School Food Plan aimed at further increasing the quality and take up of school meals.
- 3.2. Every child in reception, year 1 and year 2 is entitled to a free academy lunch (effective as of September 2104)- applicable only to Essa Primary Academy .
- 3.3. The academy must make reasonable adjustment for pupils with particular requirements for example to reflect medical, dietary and cultural needs.
- 3.4. Information must be provided about allergenic ingredients used in any food and drink served.
- 3.5. An academy lunch must be provided for pupils where a meal is requested or if they are eligible for free school meals.
- 3.6. The Local Governing Body and Principal may decide how lunches are taken as long as they meet the school food standards.

- 3.7. Although there is no requirement for the meals to be hot, they should be provided wherever possible to ensure all pupils eat at least one hot meal every day.
- 3.8. Free academy meals must be provided if the pupil and/or parent meet eligible criteria.
- 3.9. Drinking must be provided on academy premises free of charge at all times.
- 3.10. Facilities in which to eat must be free of charge for pupils bringing their own meals. These facilities must include accommodation, furniture and supervision.
- 3.11. The Trust is taking part in School Fruit and Vegetable Scheme (SFVS) for four to six-year-olds that provides a free piece of fruit or vegetable every academy day (Essa Primary Academy only) and the EU School Milk Subsidy Scheme which assists with the cost of providing milk.
- 3.12. Lower fat or lactose reduced milk must be available to children who want it at least once a day during academy hours.
- 3.13. A reduced set of standards for food served at lunchtime (Schedule 5) and whole milk, rather than lower fat milk, may be provided for children in nurseries and nursery units attached to primary academies.
- 3.14. Funding is available for schools with over 35% of pupils eligible for free school meals to help them set up a breakfast club if they don't already have one.
- 3.15. A Nursery Milk Scheme, operated by the Department of Health provides free milk to children under the age of 5 in schools and childcare settings (Essa Primary Academy only).
- 3.16. The school food standards which EFAT academies must follow are set out below.

#### **4. CURRENT FOOD-BASED STANDARDS FOR SCHOOL LUNCHES**

- 4.1. There are 13 food-based standards for school lunches.

The school must provide:

- 4.2. Fruit and vegetables – no less than two portions of fruit and vegetables/salad per day per pupil must be provided. At least one must be vegetables/salad and one must be fruit.
- 4.3. Oily fish – oily fish such as salmon or mackerel must be provided at least once every three weeks.

- 4.4. Bread with no added fat or oil – this should be provided on a daily basis, and does not need to be free of charge.
- 4.5. Drinking water – fresh drinking water must be available free of charge at all times.
- 4.6. Healthier drinks – the academy must only provide permitted drinks.

The school must ensure that:

- 4.7. Salt should not be available to add to food after cooking, and must not be provided at tables or service counters.
- 4.8. Condiments should only be available in sachets or individual portions of no more than 10g or 1 teaspoonful.
- 4.9. Snacks, only nuts, seeds, fruit or vegetables without added fat, sugar, or honey are to be provided. Savoury crackers and breadsticks can only be served with fruit, vegetables, or dairy food as part of an academy meal.
- 4.10. Meat products which are manufactured or homemade from each of the four food groups may not be provided more than once a fortnight across the academy day:
  - 4.10.1. Group 1 – burger, hamburger, chopped meat, corned meat.
  - 4.10.2. Group 2 – sausage, sausage meat, link, chipolata, and luncheon meat.
  - 4.10.3. Group 3 – individual meat pie, meat pudding, Melton Mowbray pie, game pie, Scottish (Scotch) pie, pasty or pastie, bridie, sausage roll.
  - 4.10.4. Group 4 – any other shaped or coated products e.g. nuggets, meatballs.
- 4.11. Starchy food cooked in fat or oil must not be provided on more than 3 days a week, across the school day.
- 4.12. No more than 2 deep-fried food items should be provided in a single week across the school day.
- 4.13. Cakes and biscuits that are provided at lunchtime but must not contain any confectionery.
- 4.14. Confectionery must not be provided at any time of the school day.

## **5. NUTRIENT-BASED STANDARDS FOR SCHOOL LUNCHESES**

- 5.1. The nutrient-based standards for school lunches aim to make the food offered at lunchtime healthier by decreasing the fat, saturated fat, non-milk extrinsic (NME) sugar and sodium content, and increasing vitamin and mineral content.
- 5.2. There are 14 nutrient-based standards for school lunches. These apply to an average school lunch within a one to four week menu cycle, and relate to the overall composition of food rather than on an individual basis.
- 5.3. To calculate the average school lunch, all food and drink should be put into menu-planning and nutrient analysis software, together with portion sizes and

estimated number of each item. This will include recipes for the food which has been prepared from scratch and any specific product details for brought in items. This should also include any drinks that are provided in all school food outlets at lunchtime. Bread however does not need to be included in this analysis.

5.4. The premise for providing bread for pupils is to encourage them to fill up on food rich in carbohydrates, rather than in high fat or high sugar.

5.5. A school lunch is defined as all food and drink provided for pupils as their midday meals. If some of the food and drink provided at mid-morning break is considered to be part of the lunchtime provision, it should be included when calculating an average school lunch.

5.6. An average school lunch must provide:

5.6.1. The amount of energy specified in the table below. The standard for energy is based on an average value, rather than a minimum or maximum, as pupils are developing at different rates and have different levels of activity.

5.6.2. No more than the maximum allowance of fat, saturated fat, non-milk extrinsic (NME) sugars and sodium should be provided, as too much can be harmful.

5.6.3. At least the minimum amount of stated for carbohydrate, protein, fibre, vitamin A, vitamin C, folate, calcium, iron and zinc as too little can be harmful.

5.6.4. Where a school provides both primary and secondary education, a school lunch provided to a junior pupil must comply with the requirements for primary schools as outlined in the table below; and a school lunch provided to a senior pupil must comply with the requirements for secondary schools as outlined in the table below.

Nutrient-based standards by age, sex and type of school							
Energy or nutrient and amount of measurement	Minimum or maximum value?	Primary schools	Middle schools		Secondary schools		
			Aged 7-10	Aged 11-14	Single sex girls	Single sex boys	Co-ed
		School years R, 1-6	School years 3, 4, 5, 6	School years 7, 8, 9, 10	School years 7-12	School years 7-12	School years 7-12
<b>Energy in kilojoules (kilocalories)</b>	± 5%	2215 (530)	2328 (557)	2549 (610)	2412 (577)	2985 (714)	2700 (646)
<b>Fat (grams)</b>	Max	20.6	21.6	23.7	22.5	27.8	25.1
<b>Saturated fat (grams)</b>	Max	6.5	6.8	7.5	7.1	8.7	7.9
<b>Non-milk</b>							

<b>extrinsic sugars (grams)</b>	Max	15.5	16.3	17.9	16.9	20.9	18.9
<b>Sodium (milligrams)</b>	Max	499	595	714	714	714	714
<b>Carbohydrate (grams)</b>	Min	70.6	74.2	81.3	77.0	95.2	86.1
<b>Fibre (grams)</b>	Min	4.2	4.5	4.9	4.6	5.7	5.2
<b>Protein (grams)</b>	Min	7.5	8.5	12.5	12.7	13.8	13.3
<b>Iron (milligrams)</b>	Min	3.0	3.0	5.2	5.2	4.0	5.2
<b>Zinc (milligrams)</b>	Min	2.5	2.5	3.2	3.2	3.3	3.3
<b>Calcium (grams)</b>	Min	193	193	350	280	350	350
<b>Vitamin A (micrograms)</b>	Min	175	175	210	210	245	245
<b>Vitamin C (grams)</b>	Min	10.5	10.5	12.3	14.0	14.0	14.0
<b>Folate (micrograms)</b>	Min	53	53	70	70	70	70

## 6. FOOD-BASED STANDARDS FOR SCHOOL FOOD OTHER THAN LUNCH

6.1. These regulations set out the requirements for school food provided across the school day at times other than lunch whether on the school premises or not, and to any other person on school premises.

6.2. School food other than lunch also includes breakfast clubs, tuck shops, mid-morning break, vending machines, and after school clubs.

6.3. There are 11 food-based standards for food other than lunch.

6.4. Schools must provide:

6.4.1. Fruit and vegetables at all school food outlets

6.4.2. Fresh drinking water at all times.

6.4.3. Healthier drinks- schools must provide only permitted drinks

6.5. Schools must ensure that:

6.5.1. Salt – this should not be available to add to food after cooking, and is not provided at tables or service counters.

6.5.2. Condiments – these are only available in sachets or individual portions of no more than 10g or 1 teaspoonful.

6.5.3. Snacks – only nuts, seeds, fruit or vegetables without added fat, sat, sugar, or honey are to be provided. Savoury crackers and breadsticks can only be served with fruit, vegetables, or dairy food as part of a school meal.

6.5.4. Meat products – a meat product which is manufactured or homemade from each of the four food groups may not be provided more than once a fortnight across the school day:

Group 1 – burger, hamburger, chopped meat, corned meat.

Group 2 – sausage, sausage meat, link, chipolata, and luncheon meat.

Group 3 – individual meat pie, meat pudding, Melton Mowbray pie, game pie, Scottish (Scotch) pie, pasty or pastie, bridie, sausage roll.

Group 4 – any other shaped or coated products e.g. nuggets, meatballs.

6.6. Starchy food cooked in fat or oil must not be provided on more than 3 days a week, across the school day.

6.7. Deep-fried food – no more than 2 deep-fried food items should be provided in a single week across the school day.

6.8. Cakes and biscuits – they can be provided at lunchtime but must not contain any confectionery.

6.9. Confectionery – this must not be provided at any time of the school day.

## **7. EXEMPTIONS TO THE SCHOOL FOOD REGULATIONS**

The School Food Regulations do not apply to food provided:

7.1. At parties or celebrations to mark religious or cultural occasions.

7.2. At occasional fund-raising events.

7.3. As rewards for achievement, good behaviour or effort.

7.4. For use in teaching in food preparation and cookery skills, provided that any food prepared is not served to pupils as part of a school lunch.

7.5. On an occasional basis by parents or pupils.

7.6. By maintained boarding schools who are allowed to provide cakes, biscuits, confectionery and snacks as part of an evening meal before 6pm.

## **8. INTERPRETATION**

In this policy:

- “Confectionery” refers to chewing gum, cereal bars, processed fruit bars, non-chocolate confectionery, chocolate in any form (excluding hot chocolate), any product containing or wholly or partially coated with chocolate and any chocolate-flavoured substance (excluding cocoa powder used in cakes, biscuits and puddings or in an approved drink).
- “Healthier drinks” refers to fruit or vegetable juice (max 150mls), plain water (still or carbonated), lower fat milk or lactose reduced milk, plain soya, rice or oat drinks enriched with calcium, yoghurt drinks, unsweetened combinations of fruit or vegetable juice with plain water, tea, coffee, and hot chocolate.
- “Oily fish” includes anchovies, herring, kipper, mackerel, pilchards, salmon, sardines, trout, tuna (except canned tuna) and whitebait.
- “Starchy food” consists of all types of bread, pasta, noodles, rice, potatoes, sweet potatoes, yams, millet, and cornmeal.
- “Fruit and vegetables” refers to fresh, frozen, dried, canned in water or juice, or fruit based desserts.
- “Combination drinks” refers to combinations of fruit juice and lower fat milk or plain yoghurt, plain soya, rice or oat drinks enriched with calcium; cocoa and lower fat milk; flavoured lower fat milk.